

**Local Committee for Woking  
(general agenda)**

Wednesday 22 January 2003 at 5:00 pm

Woking Borough Council Civic Offices  
Council Chamber  
Gloucester Square  
Woking  
Surrey  
GU21 6YL

To get into the Woking Borough Council Chamber after 4:30pm  
use the entrance opposite  
the New Victoria Theatre.



## Notice of meeting

### Local Committee for Woking

Alexander House  
55a-61a Commercial  
Way  
Woking  
Surrey  
GU21 6HN

**Date:** Wednesday 22 January 2003

**Time:** 5:00 pm (predicted end time 7:00 pm)

**Place:** Woking Borough Council Chambers  
Woking Borough Civic Offices  
Gloucester Square  
Woking Surrey GU21 6YL  
(after 4:30pm you can enter the Council Chamber through the  
doors opposite the New Victoria Theatre)

**Contact:** Anita Kim, Local Support Officer  
For questions about the agenda and copies of related papers  
**Tel:** 01483 518093  
**Fax:** 01483 747265  
**e-mail:** [anita.kim@surreycc.gov.uk](mailto:anita.kim@surreycc.gov.uk)

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### Members

Mr David Rousell  
(SCC, Woking North; Chairman)

Mr Geoff Marlow  
(SCC, Woking East; Vice-Chairman)

Mrs Elizabeth Compton  
(SCC, Woking South West)

Mrs Sheila Gruselle  
(SCC, Woking South)

Mrs Margaret Hill  
(SCC, Woking West)

Mrs Val Tinney  
(SCC, Woking South East)

## **Local Committee for Woking**

### **Notes**

1. These are the formal papers for a formal meeting of the Local Committee for Woking. Members of the public are very welcome to come. The whole meeting is open to the public, except for confidential items. If there are any confidential items they will be in part two of the agenda and clearly marked as confidential.
  2. Members of the public do not have the right to speak at formal meetings of the Local Committee. However, the Local Committee also has informal meetings so that members of the public can have their say. If you would like to receive news of these, please contact us (details at the bottom of the page).
  3. Members of the public can send in questions to be answered at a formal Local Committee meeting. These questions must be sent in writing and we must receive them a week before the meeting.
  4. It is also possible to present a petition to the Local Committee. Please contact us to find out how this must be done.
  5. Committee Members are reminded that under Standing Orders, any Member who has an interest must declare it. If the interest is personal and prejudicial the Member must also withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Order 58. If Members do have a personal and/or prejudicial interest in any item that is to appear before the Committee please contact the Local Support Officer for a declaration of interest form.
  6. Committee Members should give the Local Support Officer, Anita Kim, the wording of any motions and amendments no later than one hour before the start of the meeting and any questions no later than 12 noon two working days before the start of the meeting.
  7. A record of any items handled under delegated powers since the last meeting of the Committee will be available for inspection at the meeting.
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If you have any questions about anything in these notes, or anything else about the Local Committee, please contact:

- Christine Holloway, Local Director, telephone 01483 518093, email [christine.holloway@surreycc.gov.uk](mailto:christine.holloway@surreycc.gov.uk), or
- Anita Kim, Local Support Officer, telephone 01483 744047, email [anita.kim@surreycc.gov.uk](mailto:anita.kim@surreycc.gov.uk).

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| <b>Local Committee for Woking<br/>Agenda</b> |
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**Part One - in public**

**1. Apologies for absence**

To receive any apologies for absence.

**2. Minutes of the last meeting: 13 November 2002**

To approve the minutes of the last meeting and agree that the Chairman sign the minutes.

The minutes will be available in the Woking Borough Council Chamber half an hour before the start of the meeting.

**3. Declarations of interests**

To receive declarations of personal/prejudicial interests from Members in respect of any item to be considered at the meeting.

Declarations of interest should be made on a form available from the Local Support Officer before the meeting.

Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee. This also applies to Woking Borough Council Members when they are voting members of the Local Committee, as they are for transportation matters. (See note 5 of page 3 of this agenda.)

**4. Petitions**

To receive any petitions in accordance with Standing Order 62.

No petitions had been received when this agenda was sent out.

**5. Public Question Time**

To answer any questions from local government electors within Woking District.

A question was received from Mr Chris Dines. He asks:

“Given Surrey County Council's intention to reduce its core-funding to Home-Start Woking in 2003/4 - and the possibility that the charity may have to cease operating as a result, is the committee aware of any contingency plans for the County or Borough Council to assume the work currently carried out by the Home-Start Woking in that event?”

## **6. Members' Question Time**

To receive any questions from Members under Standing Order 45.

## **Executive Functions**

### **7. Community Safety Strategy for Woking 2002 to 2005**

(approximate start time 5.15 pm)

Opportunity for Members to contribute their views as the Crime and Disorder Partnership sets plans to implement the Community Safety Strategy for Woking 2002 – 2005.

### **8. Youth Development Service – Woking Profile**

[David Waine]

(approximate start time 5.30 pm)

To receive the Woking Borough Profile report and a verbal update on the process for the Youth Development Service Annual Plan for Woking 2003/04.

### **9. Annual Report from Surrey Trading Standards**

[Richard Nowacki]

(approximate start time 5.45 pm)

To receive a review on Trading Standards activities in Woking.

### **10. Adult and Community Learning in Woking**

[Ian Milton]

(approximate start time 6.00 pm)

To receive an annual report on Adult and Community Learning in Woking and to influence the Adult Learning Plan for the academic year 2003/04

### **11. Deposit Draft Surrey Structure Plan 2002**

(approximate start time 6.15 pm)

To endorse the plan and provide comments on the policies and proposals in the plan.

### **12. Local Committee allocations for 2002/3**

[Christine Holloway]

(approximate start time 6.30 pm)

To decide the priorities for use of any underspend of Members' allocation for 2002/03.

**13. The Local Committee for Woking review of 2002 and proposal for 2003/4**

[Christine Holloway]

(approximate start time 6.45 pm)

To receive a report on the work of the Committee so far and to agree the communications plan, proposals for managing the Committee's business, the forward programme and community safety allocation for 2003/04.

**14. Exclusion of the Press and Public**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**Part Two  
In Private**

**Executive Functions**

**15. Office Project**

[Ian Cresswell]

(approximate start time 6:50 pm)

**Exempt: Not for publication under Paragraph 8 and Paragraph 9**

The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

And

Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or supply of goods or services.

**16. Publicity for Part Two items**

The Committee is asked to consider whether the items considered under Part Two of the agenda should be made available to the Press and public.

**Despatch Date:** 13 January 2003